



## Minutes - 16 July 2023

**Meeting opened:** 4:03 pm

**ATTENDANCE:** Tegan Ross, Gary Trudgett, Trina Jensen, Bridget Seymour, Nick Mulholland (Zoom), Josh Douglas (Zoom) Ben McAlister, Jess Nolan, Katelin McInerney

**APOLOGIES:** Brett Schweitzer, Bob Sinclair, Noelene Sinclair, Julie Greenfeld, Thane Irvine

(Gary reported that Zoom is being recorded) Minutes being documented by Noelene via Zoom recording)

**PREVIOUS MINUTES:** June minutes accepted

Moved: Gary Trudgett

Seconded: Tegan Ross

Carried

### **BUSINESS ARISING FROM MINUTES:**

- Branch Awards – let Noelene know if you wish to attend
- Pathway repairs were undertaken; two pavers with wrong name to be removed
- Patrol Tower was added to Marsh insurance
- Was access to the Square sorted – yes Jan is using it
- Roof project – defer to GB for Ben to report

### **COMMITTEE MEMBER REPORTS:**

**PRESIDENT:** (Brett) – Nil

**VICE PRESIDENT:** (Trina) chaired the meeting

**SECRETARY:** (Noelene)

- Report emailed to Committee and tabled (includes Incoming & Outgoing Correspondence – see pages 5 & 6). Trina read out the report.
- DocuSign request for Affiliation to SLNSW - agreed that Noelene to sign.
- Time of AGM be referred to Brett – proposed time 4.00 pm to be confirmed by Exec
- Sandra Hansen, CWA Kiama Evening Branch re deposit of donation - Gary has dealt with.
- Gary acknowledged the workload done by Noelene

## **TREASURER & ASSISTANT TREASURER : (Gary/Julie)**

- Reports for July emailed to Committee and tabled. (page 7 and PDFs merged at end)
- Budget report; overall budget in report and breakdown and callout for specific items for nippers; competition fees listed. Overall Budget gets presented and approved at the AGM; any questions beforehand happy to work through them. Looking at \$50,000 over budget; primarily due to tiling listed in budget.
- Migration from Quickbooks to Xero done. Xero is doing all the bookkeeping for the Club. Will need at some stage to cancel Quickbooks and get approval to do that but suggesting we keep it for 12 months in case need; costing about \$50 a month for it. \$600 for safe keeping should we need it for the first 12 months; still have history in Quickbooks. Still some work in progress.
- End of financial year preparations: Accountant and Audit booked in for 25/7; fair bit of preparation for it; but mostly ready for. Adjustments will be made by Accountant such as depreciation and amortisation. Previous year has been closed down.

## **CLUB CAPTAIN: (Josh) – via Zoom**

- Doing off season repairs and maintenance around the Club
- Can officers look at their areas to plan ahead for Gear Inspection. Areas such as First Aid, IRB and Nippers to do a general clean up/cull if needed in preparation for the season ahead.
- Patrol service agreement due this year for the next 3 years. Was waiting for it via Branch and only just received it from State. Will wait to sign after Committee/Exec get to see it. Looking at hours. September and April school holidays 4.00 pm/4.30 pm change and 9.30 am/10.00 am change; due to numbers on the beach not sure need to do this; don't feel there is merit.

## **VICE CLUB CAPTAIN: (Ben)**

- Aussies for IRBs next week
- IRB team came 2<sup>nd</sup> in the State championships. Won a motor. A lot of gold medals.
- Gary extended congratulations to the team and good luck for Aussies
- Selections for State team: Steve Strong (Strongy) is Team Manager for NSW; Nathan Foster, Kathy Foster (athlete and Head Coach), Ella Cleal Cook, Madison Doosey and Jordan Dusmanovic (6 KD out of the 16 in the team)

## **REGISTRAR: (Kath) - Nil**

- Tegan spoke about the contingency plan as Kath standing down. Josh commented that he thought it was sorted that Kath would support Keren for nomination as Registrar. Comments made that there is one Registrar and one Treasurer and not wishing to split the Club.

## **TRAINING OFFICER: (Skip) - Nil**

## **IRB CAPTAIN: (Nathan)**

## **IRB VICE CAPTAIN: (Strongy)**

- IRB team are excelling once again and placed 2<sup>nd</sup> at State.

## **RADIO OFFICER: (Trina) – Nothing happening with radios at the moment**

## **FIRST AID OFFICER: (Max/Thane) - Nil**

**JUNIOR ACTIVITIES CHAIRPERSON:** (Bridget/Tegan)

- Uniforms – Aboriginal artist designed a print for uniform to be used for seniors and juniors. Design tabled. Depicts Cathedral Rocks, beach, elders past, present, emerging; Minnamurra PS survey done at school for their shirts. Rachel Morgan designed. Katelin said plan is to have the design on jackets etc.
- Trina raised that it is to be for all Club members. One Club, one uniform. All agreed.
- \$2000 cost for design; arrangements and what to happen not clear in recording.
- Gary asked for design print/painting invoice to be sent to the Treasurer
- Trina said to put the decision to the next Committee/AGM and involve Club publicity as well. Agreed to present this to the AGM. Executive to decide uniform change.
- Gary asked about the uniforms being ready for the AGM. Tegan/Bridget/Katelin said it is being worked on. Needs to be a high resolution photo to be used on uniforms. Will send to company to get designs. Should be able to have something to present on 6/8.
- Discussion was a tad inaudible/understandable to document.
- Tegan – process for sponsorships. Candice Cross happy to do sponsorships again. Would like from the Executive some information and approval to go ahead. Policy requested. Josh to email it out. Gary said there is a policy not sure if in date and can be looked at.

**JUNIOR CLUB CAPTAIN:** (Lily) - Nil

**GEAR STEWARD:** (Bob) - Nil

**HALL HIRE:** (Gary)

- Intend to do some repairs; professional carpet cleaning being done this week; timber railing repairs. 5 week period not hired we will take use of that time for the roof project
- Trina asked if we are getting a new fridge in the bar? – Gary said it will be in the budget

**UNIFORM OFFICER:** (Katelin reported)

- Jan doing great work. Rash vests sorted and will be picked up this week. Big news is a review of the uniforms and aim to have the designs for the AGM.
- Jan doing great jobs with getting samples of swimmers as well; varying materials. She's on holidays at the moment but will get ordering soon to be ready for the season. Hooded towels, jackets and hoodies sourced; going to look great. Turnaround? Depends on the minimum order numbers; whether 10 or 30. Will order the minimum 10 and they will be sold.
- Trina said recently she was at Shellharbour Surf Club; they have the uniforms on display and QR code with order process. Trina read through the information re opening hours for uniforms and sizes and prices. All agreed a great idea. Tegan said priority is the kids' swimwear ready for competition; adult wear is coming. Trina feels it is a requirement to advertise. All agreed it was a good idea.

**SAFETY OFFICER:** (Skip) - Nil

**WELFARE OFFICER** (Trina) – Nothing to report

**MEMBER SERVICES** – Noelene listed on Surfguard - Nil

**MEMBER PROTECTION INFORMATION OFFICER** (Brett) – Nil

**COVID SAFETY OFFICER:** Josh reported it doesn't exist anymore

**BAR MANAGER: (Josh)** – Nil to report

**PUBLIC OFFICER:** (Josh) – Nil to report

**WEBSITE OFFICER:** (Wil) – Nil

**GENERAL BUSINESS:**

- Presentation Night Saturday 5 August 6:00 pm & AGM Sunday 6/8 4.00 pm ? (time to be confirmed by Exec) Happy to go ahead with Golden Roast.
- Branch Awards – anyone interested in attending? Saturday 29/7 6.30 pm for 7.00 pm dinner Shoalhaven Heads Bowling Club Branch sent invites to all members. RSVP to Noelene ASAP; Club pays for the dinner (deadline to Branch is 19/7)
- IRB team results (FaceBook is being updated regularly with the great results)
- Website update – Gary said the basics is working; work in progress
- DocuSign for Affiliation agreed that Noelene sign.
- Publicity request from CWA Evening Branch re \$1500 donation – sorted.
- Bridget asked about update on roofing project

Ben reported on the decision made by the sub-committee. Ben also replied to Jan's email and said that he is happy to say that every item she has raised was raised at meetings. Bridget asked question re quotes. Ben quoted the amounts of the 3 quotes received. Agreed to go with Club managed option with the project being managed by him. Materials + Labour estimate came in at \$120,000. Have \$40,000 to do other associated works. Bridget asked who will be the licenced builder? Ben said Josh Douglas, Nick Mulholland, Jarrod Barnes who are club members and two backup tradesperson not club members. Bridget asked about insurances. Katelin asked who was on the committee – Ben, Trina, Skip, Brett, Gary. Timeframe? 5 weeks – week after AGM and 2<sup>nd</sup> week of September. Josh has a holiday planned for a week in August. Trina said there was a few hours of discussion about the finished product; Ben as Project Manager will ensure all works completed on time and before payment. Painting to be done too. Trina commented it was concern of hers that the project was managed correctly – totally insured; totally trades people working on it and a completed job. Tegan commented to a high standard. Trina said it is to be to the regulation standards. Ben said he does this in his job every day and confident he has the skills. There were hours of discussion to make the decision he reported.

- Gary said two conflicts of interest were identified and managed with submission to the Department of Sport and these two people were not part of the decision making. Bridget said it appeared it covered Jan's questions. Question asked if any additional insurance required; Ben stated the same insurances that any builder/tradesperson's business has.
- Jess – 1 girls shower downstairs not working. Ben will take a look.
- Committee reports for Annual Report needed asap Noelene requested in her report.
- Trina will work with Noelene to assist with catering for presentation; Trina's apologies for presentation and AGM as going away.
- Gary: in preparation for the AGM; quick read of constitution; 21 days notice for any special resolutions need to be put forward as soon as possible
- Bridget said she'd like a cashless club – Gary said to put that in writing.
- Trina: AGM – all positions declared vacant; can nominate in writing beforehand or in person at the AGM.

Meeting closed: 4:56 pm

Next Club meeting is the AGM on Sunday 6 August at 4.00 pm

Zoom available (please advise if you need it)

## KDSLSC - Secretary Report – July 2023

### Incoming mail:

- Westpac statements x 3
- BOC – tax invoices \$292.00 & \$225.12

### Emails:

#### **Kiama Council**

- Waste services tax invoices
- 2022-2023 property insurance tax invoice \$5606.67

#### **South Coast Branch**

- **Branch Awards Night – 29 July 6.30 pm Shoalhaven Heads Bowling Club (RSVP by 23 July)** – Cost per head approx \$40-\$45 for which Club covers. (invitation sent to all Members; no replies to date – need to notify Noelene please)

#### **SLSNSW**

- Cyber Security Offer for Clubs (referred to Exec/Wil) – deadline 30/6
- Certification Rebate for ART updates (refunds to be sent to Clubs)
- Award Administration Processes survey – deadline 26/6
- 2024 Australian of the Year nominations – deadline 31/7
- Invoices for IRB competition fees
- Child Safeguarding and the Law: Reporting to the Office of the Children’s Guardian – 3/8 Webinar Microsoft Teams 10:00 am to 11:00 am
- Annual Compliance Circular
- Executive Calendar (Training Pack, Schedules & Workshops)
- Emergency Services Medal Nominations Committee request for nominations – deadline 26/7
- Advice to Members on the Voice to Parliament Referendum (SLS will remain impartial and abide by Surf Life Saving’s non-political and non-sectarian policy and Section 52 of the SLSNSW Constitution (Nov 2022).
- **DocuSign request for Affiliation to SLNSW (Can Noelene sign or refer for another Exec to sign?)**

#### **Office of Sport**

- Draft Funding Agreement: Conflict of Interest form updated and log in access handed over from Noelene to Gary. COI lodged for Noelene Sinclair and Josh Douglas (and both withdrew from voting).

#### **KDSLSC:**

- Gary re expense claim for outdoor heater (\$229) & BBQ (\$361.95); Uniform transaction report
- **Bridget: “the AGM is on at 10am on the Sunday 06<sup>th</sup> august. Jones Beach Board riders is on at this time as well. Is there any way we can move to the afternoon to avoid a clash and make it easier for more in the community?”**
- To Committee & Junior Club Secretary – copy of June minutes and notice of July meeting and Presentation Night and AGM
- **To Committee requesting contributions to 2022-2023 Annual Report be emailed to Noelene asap – written report and photos please – still need more as only a few received – deadline 2/8.**
- Jan re paver project repairs; referred to Ben and he advised repairs to be undertaken on his time off work; advised Jan (repairs done)

- Mick Holz – apologies for Presentation/AGM.
- **Sandra Hansen, CWA Kiama Evening Branch re deposit of donation and recommendation of an Auditor. Referred to Gary/Julie and Gary replied with bank details and Noelene replied that we have just changed to Greg & Steve Norris in Kiama; they would like some coverage for the donation (publicity; when for photo op?) (Gary has dealt with)**
- Gary re Roof Replacement Project – Option Analysis & Resolution
- To Executive re Branch Presentation; Branch Awards; Club Presentation
- To trophy recipients asking for return of perpetual trophies
- Jocelyn Quinn re Sydney Water series tax invoice – payment sorted
- Marsh Insurance – tax invoice \$223.42 for \$75,000 buildings cover for patrol tower 12/7-1/10/23.
- Brett – apologies for July meeting due to work commitments (FIFA)
- Julie – apologies for July meeting as away for FIFA work
- Strongy re IRB competition fee payments – Gary sorted.
- Gary – Treasurer’s report
- Thane – may be an apology for the meeting but will send through agenda items (*nothing received*)
- Jan – possible apologies for meeting – unsure if will get internet to Zoom; requested info re roof contractor decision (referred to Ben as Project Manager); further email from Jan asking various questions about the reason for the decision and for copies of quotes, confirmation of conflict of interest, timeframes, insurance and other concerns (to be addressed at meeting)
- Unifab invoice for various works carried out to Duck Trailer, Jetski Trailer, Quad bike trays and new flagpoles; no charge for 4 items (as per invoice). \$7214.35
- Allen Trainer – photos from IRB Racing Ocean Beach – forwarded to Strongy
- Quote requested for Presentation Night dinner – Golden Roast Wollongong – (last year \$2233 for 70 people included vegetarian option and they provided the plates and took them away to be washed); awaiting confirmation of cost.
- To Committee and Junior Club Secretary re July meeting and Secretary report and draft Agenda, Treasurer Report, June minutes as well as reminder re Branch Awards; Annual Report contributions; Club Presentation and AGM.

## Treasurers Report – July 2023

### Items from June Meeting:

1. Marsh insurance has been updated to cover the Patrol Tower under the fixed building policy
2. Uniform sales reconciled with Jan - some exceptions to be discussed
3. Hall maintenance WIP
4. Hall cleaning WIP

### Bank Accounts and Accounting as at 12 July 2023:

1. Savings Account Balance \$150,239.81
2. Capital Expenditure Account Balance \$21,053.17
3. Cheque account has a balance of \$105,269.09 (NOTE: includes OoS M1 payment)
4. Refer attached report for Actuals vs Budget year to date
5. Refer attached report for Profit and Loss year to date
6. Mail In: Invoices associated with expenses paid (via email)
7. Accounts paid 18 June 2023 – 11 July 2023 total \$5,808.86 - refer attached Bill Payment List for details

### Other items for management awareness:

1. Xero migration complete
2. EoFY accounting
  - a. Accountant booking for 25 July 2023
  - b. Uniform stocktake complete
  - c. Bar/cool room stocktake complete
  - d. Meeting Minutes compiled (thanks Noels)
  - e. ACNC recommendations included
3. 23/24 Overall Budget updated - refer attached (Xero format)
4. Balcony tiling included in budget. Scope to be discussed and agreed

# Kiama Downs Surf Life Saving Club Inc

## Bill Payment List

18-30 June, 2023

DATE	NO.	SUPPLIER	AMOUNT
Westpac Bank Account			
28/06/2023		Telstra	-92.19
28/06/2023		Kiama Council	-5,606.67
29/06/2023		Cool Blue Air Conditioning	-110.00
<b>Total for Westpac Bank Account</b>			<b>A\$ -5,808.86</b>



# Kiama Downs Surf Life Saving Club Inc

## Budget vs. Actuals: Budget 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL		
	ACTUAL	BUDGET	REMAINING
<b>Revenue</b>			
Bar Income	45,831.99	30,000.00	-15,831.99
Bar Expenses	-28,632.19	-14,000.00	14,632.19
Sunday Arvo @ Surfie	1,022.50		-1,022.50
<b>Total Bar Income</b>	<b>18,222.30</b>	<b>16,000.00</b>	<b>-2,222.30</b>
Carnival & Championship	3,395.00		-3,395.00
Carnival & Championship Expenses	-1,794.95		1,794.95
<b>Total Carnival &amp; Championship</b>	<b>1,600.05</b>		<b>-1,600.05</b>
Donations & Fundraising	392.50		-392.50
3yr Rotation - Kiama Council	7,000.00	7,000.00	0.00
Australia Day	619.73	1,000.00	380.27
Donations	14,599.45	4,000.00	-10,599.45
Halloween Party	703.77		-703.77
Santa Photos	6,620.91	5,000.00	-1,620.91
Triathlon	12,100.00	10,000.00	-2,100.00
<b>Total Donations &amp; Fundraising</b>	<b>42,036.36</b>	<b>27,000.00</b>	<b>-15,036.36</b>
Grants	11,556.25		-11,556.25
CLEG	2,265.22	2,000.00	-265.22
Grants BSEF		5,000.00	5,000.00
Tower		1,550.00	1,550.00
Volunteer Grant		-500.00	-500.00
<b>Total Grants</b>	<b>13,821.47</b>	<b>8,050.00</b>	<b>-5,771.47</b>
Hall Hire	22,131.96	15,000.00	-7,131.96
Hall Expenses	-7,711.20	-3,000.00	4,711.20
<b>Total Hall Hire</b>	<b>14,420.76</b>	<b>12,000.00</b>	<b>-2,420.76</b>
Membership Fees	5,325.00	5,000.00	-325.00
Patrol Service Agreement	1,000.00	1,000.00	0.00
Sales of Product Income	44.45		-44.45
Sponsorship	2,000.00		-2,000.00
Training	4,600.10		-4,600.10
Training expenses	-1,668.81		1,668.81
<b>Total Training</b>	<b>2,931.29</b>		<b>-2,931.29</b>
Unapplied Cash Payment Income	0.00		0.00
Uniform Sales	4,703.99	7,000.00	2,296.01
Uniform Expenses	-3,424.82	-5,000.00	-1,575.18
<b>Total Uniform Sales</b>	<b>1,279.17</b>	<b>2,000.00</b>	<b>720.83</b>
<b>Total Revenue</b>	<b>A\$102,680.85</b>	<b>A\$71,050.00</b>	<b>A\$ -31,630.85</b>
<b>GROSS PROFIT</b>	<b>A\$102,680.85</b>	<b>A\$71,050.00</b>	<b>A\$ -31,630.85</b>
<b>Expenses</b>			
Accounting Fees	3,300.00	1,000.00	-2,300.00
Online Accounting Software	604.03	600.00	-4.03
<b>Total Accounting Fees</b>	<b>3,904.03</b>	<b>1,600.00</b>	<b>-2,304.03</b>
Affiliation/Annual Fees	1,631.38	1,300.00	-331.38
App & Website		500.00	500.00

# Kiama Downs Surf Life Saving Club Inc

## Budget vs. Actuals: Budget 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Bank charges and fees	162.11	300.00	137.89
Square Expenses	1,071.95	1,040.00	-31.95
<b>Total Bank charges and fees</b>	<b>1,234.06</b>	<b>1,340.00</b>	<b>105.94</b>
Building Improvements			
Anti Slip flooring		2,000.00	2,000.00
Roof repair - Radio Room		5,000.00	5,000.00
Sliding Doors		7,000.00	7,000.00
<b>Total Building Improvements</b>		<b>14,000.00</b>	<b>14,000.00</b>
Equipment	999.09		-999.09
First Aid	1,179.00	1,500.00	321.00
IRB	708.95	2,000.00	1,291.05
IRB repair	2,056.00		-2,056.00
<b>Total IRB</b>	<b>2,764.95</b>	<b>2,000.00</b>	<b>-764.95</b>
Patrol	2,071.18	800.00	-1,271.18
Patrol Lunches	1,999.73	2,500.00	500.27
<b>Total Patrol</b>	<b>4,070.91</b>	<b>3,300.00</b>	<b>-770.91</b>
<b>Total Equipment</b>	<b>9,013.95</b>	<b>6,800.00</b>	<b>-2,213.95</b>
Freight	417.91	500.00	82.09
Insurance	21,659.10	22,000.00	340.90
Member Benefits	154.54		-154.54
40th Anniversary Celebrations	4,597.69	10,000.00	5,402.31
Christmas Party	308.54	1,000.00	691.46
Competition Entry Fees	3,703.84	7,000.00	3,296.16
End Of Season	165.97	500.00	334.03
Member Benefits - Discounts	342.79		-342.79
Presentation Night	5,992.64	5,000.00	-992.64
Start of Season	376.40		-376.40
<b>Total Member Benefits</b>	<b>15,642.41</b>	<b>23,500.00</b>	<b>7,857.59</b>
New Equipment	3,590.91		-3,590.91
Capital Expenditure Plan - Jet Ski		17,000.00	17,000.00
Display Cabinet		5,000.00	5,000.00
IRB	-2,990.90		2,990.90
<b>Total New Equipment</b>	<b>600.01</b>	<b>22,000.00</b>	<b>21,399.99</b>
Nippers	685.00		-685.00
Age Manager Clothing	738.19	1,200.00	461.81
Boards	5,186.36	4,080.00	-1,106.36
Cadet Incentives		1,000.00	1,000.00
Caps	1,000.00	1,100.00	100.00
Coaching		5,800.00	5,800.00
General Equipment		500.00	500.00
Repairs	444.65	1,600.00	1,155.35
Social Functions	242.23	1,500.00	1,257.77
Trophies and Medals	4,973.37	1,500.00	-3,473.37
<b>Total Nippers</b>	<b>13,269.80</b>	<b>18,280.00</b>	<b>5,010.20</b>
Petrol	1,575.64	1,000.00	-575.64

# Kiama Downs Surf Life Saving Club Inc

## Budget vs. Actuals: Budget 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Printing, Postage & Stationery	18.92	500.00	481.08
Repairs and maintenance	2,877.31	3,000.00	122.69
Telephone & internet expenses	1,003.01	1,080.00	76.99
Unapplied Cash Bill Payment Expense	0.00	0.00	0.00
Vehicle Registration	475.28	700.00	224.72
<b>Total Expenses</b>	<b>A\$73,322.81</b>	<b>A\$118,100.00</b>	<b>A\$44,777.19</b>
<b>NET OPERATING INCOME</b>	<b>A\$29,358.04</b>	<b>A\$ -47,050.00</b>	<b>A\$ -76,408.04</b>
Other Income			
Fuel Tax Credit Income	75.00		-75.00
Interest income	1,565.92		-1,565.92
Loss on Sale of Plant & Equipment		5,700.00	5,700.00
<b>Total Other Income</b>	<b>A\$1,640.92</b>	<b>A\$5,700.00</b>	<b>A\$4,059.08</b>
Other Expenses			
BAS Roundoff Gain or Loss	0.68	0.32	-0.36
Reconciliation Discrepancies	-4,012.92		4,012.92
Suspense	-9.38		9.38
<b>Total Other Expenses</b>	<b>A\$ -4,021.62</b>	<b>A\$0.32</b>	<b>A\$4,021.94</b>
<b>NET OTHER INCOME</b>	<b>A\$5,662.54</b>	<b>A\$5,699.68</b>	<b>A\$37.14</b>
<b>NET INCOME</b>	<b>A\$35,020.58</b>	<b>A\$ -41,350.32</b>	<b>A\$ -76,370.90</b>

# FY 23/24 Budget

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## FY 23/24 Budget Kiama Downs Surf Lifesaving Club Inc July 2023 to June 2024

Account	Jun-24
<b>Income</b>	
Bar Sales	35,004
Hall Hire Sales	25,008
Uniform Sales	5,508
Interest Income	1,500
Membership	10,008
Triathlons	15,000
<b>Total Income</b>	<b>92,028</b>
<b>Gross Profit</b>	<b>92,028</b>
<b>Other Income</b>	
Donations <sup>3</sup>	14,004
Fundraising	1,008
Grants <sup>2</sup>	187,008
KMC Patrol Service Agreement	1,008
<b>Total Other Income</b>	<b>203,028</b>
<b>Less Operating Expenses</b>	
Affiliation Fees	1,500
Applications and Website	504
Bank Fees	300
Bar Expenses	20,004
Building Improvements <sup>1</sup>	239,004
Competition Entry Fees	7,008
Consulting & Accounting	3,300
First Aid	1,500
Freight & Courier	504
Fuel & Motor Maintenance	1,500
General Equipment (under \$1k)	1,512
Hall Hire Expenses	10,008
Insurance	22,008
IRB Equipment and Repairs	2,700
Member Social Events	14,064
New Equipment (over \$1k) <sup>4</sup>	9,000
Online Accounting Software	600
Patrol Equipment (under \$1k)	2,004
Patrol Lunches	2,004
Printing & Stationery	504
Repairs and Maintenance	4,608
Square Fees	1,008
Telephone & Internet	1,008
Uniforms and Apparel	7,212

# FY 23/24 Budget

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<b>Account</b>	<b>Jun-24</b>
Vehicle Registration	708
<b>Total Operating Expenses</b>	<b>354,072</b>
<b>Total Expenses</b>	<b>354,072</b>
<b>Net Profit</b>	<b>(59,016)</b>

## Notes

**1**

Building Improvements - Roof Replacement (150k); Balcony Tiling (\$50k); Clubhouse Bathrooms (\$30k); Sliding Doors (\$7k); Anti-Slip Flooring (\$2k)

**2**

Grants - NSW OoS Facility Upgrade (\$150k); NSW Labour Election (\$30k); CLEG (\$2k); BSEF (\$5k)

**3**

Donations - includes ACNC compliance donation

**4**

New Equipment - Display Cabinet (\$3k); Nipper Boards (\$6k)

# Kiama Downs Surf Life Saving Club Inc

## Profit and Loss

July 2022 - June 2023

	TOTAL
Income	
Bar Income	45,831.99
Bar Expenses	-28,632.19
Sunday Arvo @ Surfie	1,022.50
<b>Total Bar Income</b>	<b>18,222.30</b>
Carnival & Championship	3,395.00
Carnival & Championship Expenses	-1,794.95
<b>Total Carnival &amp; Championship</b>	<b>1,600.05</b>
Donations & Fundraising	392.50
3yr Rotation - Kiama Council	7,000.00
Australia Day	619.73
Donations	14,599.45
Halloween Party	703.77
Santa Photos	6,620.91
Triathlon	12,100.00
<b>Total Donations &amp; Fundraising</b>	<b>42,036.36</b>
Grants	11,556.25
CLEG	2,265.22
<b>Total Grants</b>	<b>13,821.47</b>
Hall Hire	22,131.96
Hall Expenses	-7,711.20
<b>Total Hall Hire</b>	<b>14,420.76</b>
Membership Fees	5,325.00
Patrol Service Agreement	1,000.00
Sales of Product Income	44.45
Sponsorship	2,000.00
Training	4,600.10
Training expenses	-1,668.81
<b>Total Training</b>	<b>2,931.29</b>
Unapplied Cash Payment Income	0.00
Uniform Sales	4,703.99
Uniform Expenses	-3,424.82
<b>Total Uniform Sales</b>	<b>1,279.17</b>
<b>Total Income</b>	<b>A\$102,680.85</b>
<b>GROSS PROFIT</b>	<b>A\$102,680.85</b>
Other Income	
Fuel Tax Credit Income	75.00
Interest income	1,565.92
<b>Total Other Income</b>	<b>A\$1,640.92</b>
Expenses	
Accounting Fees	3,300.00
Online Accounting Software	604.03
<b>Total Accounting Fees</b>	<b>3,904.03</b>

# Kiama Downs Surf Life Saving Club Inc

## Profit and Loss

July 2022 - June 2023

	TOTAL
Affiliation/Annual Fees	1,631.38
Bank charges and fees	162.11
Square Expenses	1,071.95
<b>Total Bank charges and fees</b>	<b>1,234.06</b>
Equipment	999.09
First Aid	1,179.00
IRB	708.95
IRB repair	2,056.00
<b>Total IRB</b>	<b>2,764.95</b>
Patrol	2,071.18
Patrol Lunches	1,999.73
<b>Total Patrol</b>	<b>4,070.91</b>
<b>Total Equipment</b>	<b>9,013.95</b>
Freight	417.91
Insurance	21,659.10
Member Benefits	154.54
40th Anniversary Celebrations	4,597.69
Christmas Party	308.54
Competition Entry Fees	3,703.84
End Of Season	165.97
Member Benefits - Discounts	342.79
Presentation Night	5,992.64
Start of Season	376.40
<b>Total Member Benefits</b>	<b>15,642.41</b>
New Equipment	3,590.91
IRB	-2,990.90
<b>Total New Equipment</b>	<b>600.01</b>
Nippers	685.00
Age Manager Clothing	738.19
Boards	5,186.36
Caps	1,000.00
Repairs	444.65
Social Functions	242.23
Trophies and Medals	4,973.37
<b>Total Nippers</b>	<b>13,269.80</b>
Petrol	1,575.64
Printing, Postage & Stationery	18.92
Repairs and maintenance	2,877.31
Telephone & internet expenses	1,003.01
Unapplied Cash Bill Payment Expense	0.00
Vehicle Registration	475.28
<b>Total Expenses</b>	<b>A\$73,322.81</b>

# Kiama Downs Surf Life Saving Club Inc

## Profit and Loss

July 2022 - June 2023

	TOTAL
Other Expenses	
BAS Roundoff Gain or Loss	0.68
Reconciliation Discrepancies	-4,012.92
Suspense	-9.38
<b>Total Other Expenses</b>	<b>A\$ -4,021.62</b>
<b>NET EARNINGS</b>	<b>A\$35,020.58</b>