



## Membership Application Process Policy

### **Introduction**

Everyone is welcome to join Kiama Downs Surf Club, there are many membership types available. Children can join our nippers to get involved in beach safety and surf skills. Parents can become an Associate member, Award member or full Active member.

This Policy sets out the guidelines for all levels of Kiama Downs Surf Life Saving Club Inc in relation to the application for Membership of the Kiama Downs Surf Life Saving Club. It shall be read in conjunction with the Constitution of the Kiama Downs Surf Life Saving Club Inc.

### **Purpose**

To ensure people can become members of the Kiama Downs Surf Life Saving Club Inc.

### **Responsibility**

The Club Registrar and the Executive as appropriate.

The Club Registrar is the primary member for memberships.

The Club Registrar may draw assistance from Senior and/or Junior committee members as required.

### **Procedure**

All registrations and payments must be **completed online** via the National SLSA Database - SurfGuard. Registrations will be processed in SurfGuard once full payment is received.

A detailed step by step process for New, Renewing and Transferring members is available in the Membership tab of the club website.

Fees are to be confirmed at the Club AGM or Management meeting.

Categories for available membership include:

- Active
- Award
- Associate
- Junior
- Life Member
- Family Membership\*

**\*Family Membership** – The Club encourages people to register all family members under the banner of a Family Membership. This allows all the family to participate.

### ***Member Protection***

All members need to be assessed under the Child Safe Policy and Member Protection policies. You may be required to complete a [WWCC](#) and send your certificate to [wwcc@kiamadownssurf.com](mailto:wwcc@kiamadownssurf.com)

If you have a current WWCC number through a different sporting organisation or employer, please send your number to [wwcc@kiamadownssurf.com](mailto:wwcc@kiamadownssurf.com)

Details to be recorded in SurfGuard where required.

### **Conclusion**

The above policy will assist in assuring membership is available to all those wishing to join the Kiama Downs Surf Life Saving Club Inc.

### **Reference and Further Reading**

Kiama Downs Surf Club Inc website:  
[www.kiamadownssurf.com](http://www.kiamadownssurf.com)

The Office of the Children's Guardian is the government body responsible for WWCC's and other child related matters in the workplace and Surf lifesaving.  
[www.kidsguardian.nsw.gov.au](http://www.kidsguardian.nsw.gov.au)