



JOB DESCRIPTION – JUNIOR CLUB CAPTAIN

Responsible to: Club Management Committee

RESPONSIBILITIES AND DUTIES

- Coordinate all youth related applications for programs within the Club
- Act as primary contact for all youth related matters within the Club
- Coordinate junior and U14-U17 year old activities
- Liaise with Club committee members and Club Youth
- Coordinate participants for National, State and Branch run leadership and other development programs
- Organise the Club Junior Lifesaver of the Year award and any related applications for state and regional programs
- Coordinate the Club Youth committee
- Club contact for all Youth and Branch members
- Club contact for Youth Development and Memberships SLSNSW and SLSA

KNOWLEDGE AND SKILLS REQUIRED

- Competent computer skills
- Organised and able to delegate tasks
- Possess good communication and interpersonal skills
- Friendly and approachable
- Aware of Member Protection and other Club policies