



Kiama Downs Surf Life Saving Club Recurring Hire Agreement

Facility; Kiama Downs Surf Life Saving Club
150 North Kiama Drive,
Kiama Downs NSW 2533

Hirer: Name.....
Name of Contact.....
Address

.....
Phone – Weekdays

Phone – Mobile

Email

I/We hereby notify Kiama Downs SLSC Inc of my/our intention to hire the facility for the purpose of

I/We wish to use the facility on the following sessions nominated below by marking the appropriate box.

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|--|---|--|---|
| 6am – 9am <input type="checkbox"/> | 6am – 9 am <input type="checkbox"/> | 6am – 9 am <input type="checkbox"/> | 6am – 9 am <input type="checkbox"/> | 6am – 9 am <input type="checkbox"/> |
| 9am – 12pm <input type="checkbox"/> | 9am – 12pm <input type="checkbox"/> | 9am – 12pm <input type="checkbox"/> | 9am – 12pm <input type="checkbox"/> | 9am – 12pm <input type="checkbox"/> |
| 12 pm – 4.30pm <input type="checkbox"/> | 12pm – 4.30pm <input type="checkbox"/> | 12pm – 4.30pm <input type="checkbox"/> | 12pm – 4.30pm <input type="checkbox"/> | Subject to availability Contact Hall Manager |
| 4.30pm – 9pm <input type="checkbox"/> | 4.30pm – 9pm <input type="checkbox"/> | Subject to availability Contact Hall Manager | 4.30pm – 9pm <input type="checkbox"/> | Subject to availability Contact Hall Manager |
| Lighting only 4.30pm – 9pm <input type="checkbox"/> | Lighting only 4.30pm – 9pm <input type="checkbox"/> | | Lighting only 4.30pm – 9pm <input type="checkbox"/> | |

I/We understand;

1. The hire is limited to the hall area, use of the kitchen and function facilities.
2. The facility can only be used at the agreed upon times.
3. The facility can not be used for any other purpose than as stated above.
4. This Agreement will be for a maximum term of 6 months.
5. This Agreement can be cancelled by either party upon the provision of one months written notice.
6. Hire is payable monthly in advance.
7. A bond of \$500 is to be paid to the Kiama Downs SLSC Inc.
8. Facility Hire is charged on an overall weekly session rate as set out below;

| | |
|------------------|---------------------------------|
| 0 – 6 Sessions | \$35.00 (plus GST) per session. |
| 7 – 12 Sessions | \$30.00 (plus GST) per session |
| 13 – 18 Sessions | \$25.00 (plus GST) per session |
9. A lighting fee for evening outdoor use if required (4.30pm – 9pm) is available at a charge of @ \$2.20 (inclusive of GST) per session.
10. Storage area is available at an additional charge of \$22.00 (inclusive of GST) per week.
11. Storage of any equipment must be approved by the Kiama Downs SLSC Inc Hall Manager.

Conditions of Hire

1. The Hirer is responsible for all Liquor licence laws of NSW State.
2. No Fire exit doors are to be blocked by chairs / tables etc.
3. On Vacating the premises
 - The facility shall be left in a satisfactory and clean condition. Any items of furniture or equipment that have been moved shall be returned to their original positions, without damage to the items or the facility.
 - All lights, fans, heaters and other electrical equipment must be switched off.
 - All windows and doors shall be locked.Failure to do so will result in an extra charge.
4. Hirers will be charged additionally for any extra expenses incurred from hiring out the rooms (eg in relation to security, cleaning, moving furniture, damage, breakages etc) with the charge being deducted from the bond or recovered separately if greater than the bond.
5. The Hirer will be liable for all damages / breakages
6. All damages must be reported to the Kiama Downs SLSC Inc Hall Manager immediately.
7. Any necessary repairs / replacements due to negligence (or otherwise) will be undertaken by the Kiama Downs SLSC Inc and associated costs will be invoiced to the hirer.
8. Hirers must produce evidence of public liability insurance cover for an amount not less than \$5,000,000 which shall include the following extensions;
 - Liability for loss of or damage to property of the Kiama Downs SLSC Inc;
 - Indemnity for claims made against the Kiama Downs SLSC Inc arising out of the negligence of the Hire.
 - The Hirer must provide a copy of the Certificate of Currency on signing this agreement.
9. Smoking is not permitted under any circumstances in the facility.
10. No Illegal activity, particularly any sale of liquor, is permitted around minors.
11. No alcohol to be brought onto the premises without firstly seeking consent from the Hall Manager.
12. Nothing owned by Kiama Downs SLSC Inc, including any exhibits or decorations, shall be removed from the facility.
13. Noise shall be kept to acceptable levels, in accordance with the Environmental Protection Act, and the hirer shall create no other nuisance during the period of hire.

I/we agree to undertake the following cleaning at the conclusion of each session nominated within this Memorandum of Understanding.

1. All garbage is to be removed and placed in the bins provided.
2. After emptying the rubbish bins the plastic liner should be replaced.
3. The kitchen floor is to be mopped. Bench tops cleaned, and all glasses, crockery to be washed and placed back in cupboards
4. Hall carpet is to be vacuumed at the conclusion of each session.

Upon acceptance of the above terms you will be provided with a key which will provide access via the front door to the Hall, Kitchen, Toilets and storage area if applicable. Access to other parts of the facility is strictly prohibited.

Kiama Downs SLSC Inc agrees to;

1. Allow access to the Hall, kitchen and function facilities at the specified time noted on this Memorandum of Understanding.
2. Access to storage area as agreed.
3. Provide bins for the disposal of rubbish.
4. Provide liners for rubbish bins.
5. Provide a key to gain access via the front door of the facility.

Obligations of the Hirer

Upon any failure by the Hirer to fulfil the terms and conditions this agreement will be cancelled and the Hirer required to return the key immediately.

If a representative or any officer of the Kiama Downs SLSC Inc deems it necessary to shut down a function with or without the aid of Police the agreement will be cancelled and the Hirer shall return the key immediately to a representative of Kiama Downs SLSC Inc.

Acknowledgement by Hirer

The Hirer acknowledges that the facility is in such a condition at the date of commencement of the hiring as to render it suitable for the purpose for which the Hirer intends to use it.

Kiama Downs SLSC Inc reserves the right to cancel bookings in the event that the facility cannot be made available. It will endeavour to give as much advance notice as possible in such situations.

Indemnity

The Hirer indemnifies the Kiama Downs SLSC Inc and its officers from and against all actions suits claims and demands of whatsoever nature arising out of the hiring of the facility.

I/We have read and agree to the terms and conditions contained in this agreement.

Signed on behalf o the Hirer:

Signature

Name
(Print Name in Full) (Print Name in Full)

Dated / /

Signed on behalf of the Kiama Downs SLSC Inc;

Signature

Name
(Print name in Full)
Kiama Downs SLSC Inc Hall Manager

Dated / /