



## Patrol Policy

### **Introduction**

Patrolling is one of the main functions of the Kiama Downs Surf Life Saving Club Inc. Kiama Downs Surf Club is governed by SLSA, SLSNSW and South Coast Branch, their Standard Operating Procedures (SOP's) and other policies regarding patrolling are to be adhered to at all times and shall be read in conjunction with Constitution of the Kiama Downs Surf Life Saving Club Inc.

### **Purpose**

To ensure that all members follow the correct procedures whilst patrolling at the Kiama Downs Surf Club or beach.

### **Responsibility**

The Club Captain is the primary person controlling patrols. The Vice Club Captain and Patrol Captains will assist where required.

### **Procedure**

All people that wish to patrol must be a financial member of either Kiama Downs Surf Life Saving Club Inc or another Club affiliated to Surf Life Saving Australia to ensure that they are covered by insurance.

Before any member patrols for the Club, they must be proficient in the award that they are patrolling under as set down by SLSNSW. Proficiency must be re-assessed annually and before 31<sup>st</sup> December each year. Under exceptional circumstances an extension can be granted by the Branch Director of Lifesaving.

Each member will be assigned a patrol each season and a roster produced with allotted dates and times for patrol. If a member is unable to fulfil one or more patrols, then a substitute must be found and the Patrol Captain notified prior to the day of patrol.

To qualify for a 100% patrol attendance the full allotment of rostered patrol hours must be fulfilled or in the event of a substitute used, then that substitute must be repaid. It is the members responsibility to sign the patrol log, failure to do so may lead the member to not be eligible for 100% patrol.

Members should arrive 15 mins prior to patrol time, and following the Patrol Captain's instructions, set the beach up. All equipment used should be inspected prior to use to ensure that it is not damaged and is fit for patrol use.

At the conclusion of patrol all equipment used must be washed and packed away. All equipment must be checked for damage occurred during patrol. Any damages or issues must be reported to the Patrol Captain. All areas should be left clean and tidy.

All equipment is to be left in readiness for patrol and emergency rescue use.

It is the Patrol Captain's responsibility to ensure the Patrol App and the Patrol logs are completed accurately by the end of Patrol.

### **Conclusion**

The above policy will assist in ensuring that all members are aware of their patrolling duties and responsibilities.

### **References and Further Readings**

SLSNSW Standard Operating Procedure  
[www.surflifesaving.com.au](http://www.surflifesaving.com.au)

SLSA Policies  
<https://sls.com.au/governance/#policies>