



KIAMA DOWNS SLSC

ANNUAL GENERAL MEETING MINUTES

Sunday 16 August 2020

Meeting commenced: 10:13 am

Present:

Trina Jensen (Life Member)	Gary Trudgett	Kylie Strong
Ken Horspool	Kath Boniface	Brett Schweitzer
Jan Horspool (Life Member)	Ian Hornsby (Life Member)	Deb Schweitzer
Steven Guy (Life Member)	Tony McGee (Life Member)	Noelene Sinclair
Doug Luckman	Max Gunning	Josh Douglas (Life Member)
Pam Luckman	Lennel Hollywood	Paul Boniface
Wil Orellana	Brad Dawson (non member)	
Julie Orellana	Steve Strong	Nathan & Kathy Foster

Josh ensured everyone had signed in via the paperwork downstairs or via the QR code and explained this system that will assist with meeting the Covid health requirements.

Apologies: Bob Sinclair, Sam Hollywood, Aimee Hannon, Paul Pettit, Niam Sheridan, Darryl Foster (Life Member), Phil Ross (Life Member), Mick & Belinda Holz, Jacqui Irvine, Rod Parker, Keith Ross (Life Member)

President Brett Schweitzer welcomed members and major sponsors stating that it has been an interesting and challenging year and asked that with Covid responsibilities we all abide by social distancing.

Previous Minutes: Tabled. Minutes accepted as a true record.

Moved: Steve Strong

Seconded: Trina Jensen

CARRIED

Annual Report: Tabled and made available via a QR code. Overview provided by Brett.

Community – Bushfire support provided headed up by Strongy; Australia Day well attended; Training went very well; Nippers attended competitions; IRB team were training but competition cancelled; building works undertaken – sound proofed ceiling, downstairs works in progress and new entrance work paid for; Council has assured us that the carpark across the road will be completed possibly before Christmas but will be done (this is being driven by Ken Horspool); new equipment – new ATV and retired one. Financially relatively strong; approx spend **-\$37,000** with \$140,000 in the bank; no outstanding matters.

Appreciation of Outgoing Committee:

Thank you to all the Committee members for the commitment to the Club and to those who assisted to get through the Covid challenges. The Executive still met via Zoom or social distancing and kept the Club going.

Brett handed over to Life Member, Josh Douglas, to proceed with the election of office bearers.

Election of office bearers:

All positions were declared vacant and Josh took the chair to conduct the elections.

Position	Nominee	Nominator	Nominator	Accepted & endorsed
President	Brett Schweitzer	Jan Horspool	Noelene Sinclair	Brett Schweitzer
Vice President	Trina Jensen	Noelene Sinclair	Josh Douglas	Trina Jensen
Secretary	Noelene Sinclair	Jan Horspool	Trina Jensen	Noelene Sinclair
Treasurer	Jan Horspool	Noelene Sinclair	Ken Horspool	Jan Horspool
Club Captain	Josh Douglas	Noelene Sinclair	Jan Horspool	Josh Douglas
Vice Club Captain	Steve Strong	Steve Strong	Noelene Sinclair	Steve Strong
Registrar	Kath Boniface	Kath Boniface	Noelene Sinclair	Kath Boniface
Training Officer *	Scott Case	Josh Douglas	Brett Schweitzer	Scott Case
IRB Captain	Nathan Foster	Steve Strong	Julie Orellana	Nathan Foster
IRB Vice Captain	Kylie Strong	Steve Strong	Wil Orellana	Kylie Strong
Radio Officer	Noelene Sinclair	Trina Jensen	Jan Horspool	Noelene Sinclair
First Aid Officer	Max Gunning	Noelene Sinclair	Jan Horspool	Max Gunning
Junior Activities Chairperson	Steve Guy			Ratified via Juniors AGM
Junior Club Captain **	No nominations			
Publicity Officer	Holly Case	Paul Boniface	Brett Schweitzer	Holly Case
Gear Steward	Bob Sinclair	Noelene Sinclair	Jan Horspool	Bob Sinclair
Hall Hire Manager	Josh Douglas Deb Schweitzer	Brett Schweitzer	Noelene Sinclair	Josh Douglas Assisted by Deb Schweitzer
Uniform Officer	Jan Horspool	Jan Horspool	Noelene Sinclair	Jan Horspool
Safety Officer	Ken Horspool	Ken Horspool	Brett Schweitzer	Ken Horspool
Welfare Officer	Trina Jensen	Noelene Sinclair	Josh Douglas	Trina Jensen
Member Services	Gary Trudgett	Noelene Sinclair	Jan Horspool	Gary Trudgett
Bar Manager	Josh Douglas	Trina Jensen	Brett Schweitzer	Josh Douglas
Website Officer	No nominations			
Fundraising	No nominations			
Delegates to Branch	Executive Committee			Agreed
Solicitor	Lewis & McKinnon			Agreed
Auditor	Waldie & Co			Agreed
Public Officer	Josh Douglas	Noelene Sinclair	Trina Jensen	Josh Douglas

* Two nominations received for Training Officer – Steve Guy declined stating he has taken the role of Junior Activities Chairperson

** Josh will approach Cadets

NB – the majority of nominations for positions had been received via voting forum prior to the meeting using Google Forms

President Brett took over the Chair and thanked outgoing and incoming Committee.

General Business:

Life Membership nomination

Steve Strong read the nomination for Nathan Foster. His achievements and commitment to the Club were lengthy and outstanding. Julie Orellana expressed a few words of support.

The motion was put that Nathan Foster be awarded Life Membership.

Moved: Steve Strong Seconded: Julie Orellana CARRIED unanimously

Affiliation

It is a requirement that the Club become affiliated with South Coast Branch.

The motion was put that the Club affiliate with the South Coast Branch and that the fees be paid.

Moved: Josh Douglas Seconded: Noelene Sinclair CARRIED

Budget

Jan presented the Treasurer's report & Budget:

- Uniform purchases can now be made online (hoping to be rid of stock)
- \$35,110 to run the Club
- \$140,000 in bank savings
- Grant from State Government for memberships \$5,670. Discussion took place with comments from the floor. Options considered to cover memberships; left over funds to cover competition fees; nipper fees considered
- Member benefits taken out of the budget eg Christmas Party, Halloween Party to allow covering of Club costs; members to individually pay for these events
- Budget as presented - \$60.14 in the black
- Some nice things are needed in the budget to ensure we draw people to the Club
- Question put from the floor asking how long can the Club survive without going into savings; \$140,000 in savings – costs \$35-36,000 a year; therefore a few years
- Hall hire – hoping for restrictions to lift; triathlons not included – not sure if these will go ahead – Santa Selfies? How do we manage this with the 1.5 m social distancing?
- Brett asked those present if we are prepared to spend some savings? eg \$15,000 towards members services; as a safety net; therefore budget would be \$15,000 negative. Any expenditure to be approved by the Management Committee; mention made that there are no planned big expenditure items
- Jan referred back to the budget stating the IRB competition fees that were proposed were expended on uniforms and hall upgrade (such as the training room and tiling the stairwell entrance) – therefore, no large spends are required for the coming season. A few comments made from the floor and Brett asked if all were happy with the \$15,000 safety net. All agreed.
- Discussion went back to the membership fees, IRB competition fees; patrol lunches with various comments from the floor; our registration fees are cheap; competitors are happy to pay as they want to be there. Question put if membership fees were

halved, what would that look like – the presented budget was changed to \$6,000 to reflect this discount of fees; members can opt in or out for free membership (makes their membership a donation)

- \$1,000 Covid 19 Return to Sports grant can go to memberships or administration competition fees or gear

The motion put that patrolling membership fees be 100% subsidised and all other memberships be 50% subsidised, if they wish.

Moved: Josh Douglas Seconded: Max Gunning CARRIED

Motion put to accept the budget.

Moved: Jan Horspool Seconded: Brett Schweitzer CARRIED

Club Policies

A Policy Committee was formed chaired by Trina Jensen and policy updates discussed. Brett asked that all members make themselves aware of the policies. An email will be sent to all Members highlighting where to read them on the website; they are to be brought to the attention of Juniors and Patrol for the upcoming season.

Life Membership

As Nathan Foster, his wife Kath and son had arrived. Steve Strong proposed congratulations. Brett announced to Nathan that he was awarded Life Membership. All present congratulated Nathan and he spoke advising he had been on the beach since a 5 year old and joined the Surf Club at the age of 15 years; that over the years he has coached over 130 people in the IRB team so far; friendships formed and his focus is on encouraging memberships.

Meeting closed at 11.27 am

Signed:

Josh Douglas

Brett Schweitzer

Josh Douglas
Club Captain

Brett Schweitzer
President

Budget overview follows:

Kiama Downs Surf Life Saving Club Inc

Budget Overview

July 2020 - June 2021

Bar Income		5,000.00
Bar Expenses		-2,000.00
Total Bar Income	A\$	3,000.00
Donations & Fundraising		
Covid Package		5,670.14
Donations		9,000.00
Total Donations & Fundraising	A\$	14,670.14
Grants - Covid 19 Return to Sports		1,000.00
Hall Hire		10,000.00
Hall Expenses		-2,500.00
Total Hall Hire	A\$	7,500.00
Membership Fees		6,000.00
Patrol Service Agreement		1,000.00
Uniform Sales		3,000.00
Total Revenue	A\$	36,170.14
Expenses		
Accounting Fees		1,000.00
Online Accounting Software		600.00
Total Accounting Fees	A\$	1,600.00
Affiliation Fees		900.00
App & Website		500.00
Bank charges and fees		150.00
Square Expenses		360.00
Total Bank charges and fees	A\$	510.00
Equipment		
First Aid		1,500.00
IRB		500.00
IRB repair		2,500.00
Total IRB	A\$	3,000.00
Patrol		800.00
Total Equipment	A\$	5,300.00
Freight		150.00
Insurance		18,000.00
Member Benefits		
Presentation / Awards		3,000.00
Total Member Benefits	A\$	3,000.00
Nippers		2,000.00
Water Safety Shirts & Caps		450.00
Total Nippers	A\$	2,450.00
Petrol		1,000.00
Printing, Postage & Stationery		300.00
Repairs and maintenance		500.00
Telephone & internet expenses		1,000.00
Vehicle Registration		900.00
Total Expenses	A\$	36,110.00
Net Income	A\$	60.14