



Kiama Downs SLSC

August Meeting Minutes

18th August 2019

Meeting open: 4:00pm

ATTENDANCE: Gary T, Steve G, Brett S, Josh D, Mitch N

APOLOGIES: Jan H, Ken H, Bob S, Noelene S, Steve S, Kylie S, Trina J

PRESIDENT:

- Copy of Patrol agreements with extension of hours, negotiating
- Car park progressing, design completed

VICE PRESIDENT:

- Nil

TREASURER:

- Report distributed via email.
- Changed the wording of Club Activities to Member benefits.
- We are showing an amount of approx \$6,400 yet to spend on the Building upgrade. As yet we have not received invoices for the PA system which will use up the balance of the funds.
- \$10,000 has been transferred from savings to the cheque account to cover expenses.

SECRETARY:

- It would be nice if all areas could provide a written report before the meeting.
- Email to meeting@kiamadownssurf.com

CLUB CAPTAIN:

- Patrols looking at 8 again
- First Day of patrol is 28th September
- Gear inspection is on 8th September
- General cleanup on Saturday 31st August
- Patrol times – looking at different times this season, may help juniors out a little

REGISTRAR:

- No report

FIRST AID OFFICER:

- No report

TRAINING:

- Skip overseas for start of season
- Bronze/SRC start 27th October
- Squad start at 9am on Sunday's instead of 7am

- First aid course and other courses will be advertised
- Josh would like every eligible patrolling member to have their 1st Aid Cert

GEAR STEWARD:

- Bob Sinclair has accepted position
- Cleanup – Saturday 31st August

JUNIOR CLUB CAPTAIN:

- Planning on more days with cadets

IRB:

- No report

JUNIORS:

- Beach trailer follow up
- Nippers to start 13th Oct which is 1st week after school holidays
- Proficiencies dates worked out

SAFETY:

- No report

RADIO OFFICER:

- No report

UNIFORM OFFICER:

- No report

MEMBER SERVICES:

- Emails going to Gary for member services

WELFARE OFFICER:

- No report

FUNDRAISING:

- No report

HALL HIRE:

- Reminder to let hall manager know if you would like to use the hall as it is quite busy
- Looking at promotion to corporate training etc during the day
- We now have the projector and screen setup so can play movies, sporting events etc

BAR MANAGER:

- Dates for Sunday Arvos being worked on
- RSA Course will be advertised again with reimbursement to members that help out at the club

PUBLICITY OFFICER:

- Items to include in publicity
 - Cleanup
 - RSA course
 - Any dates to advertise
 - Training dates

GENERAL BUSINESS:

- Any improvements that re needed
 - nil
- Calendar Fred and Skip are working on
- Development carnivals letter to DENE

- Upcoming events NRL and AFL GF Day
- Community Education Days. Chase up with State

Meeting closed: 4.54pm.

Signed:

Josh Douglas

Club captain

and

Brett Schweitzer

President

Treasurers Report
1 July - 16 August 2019

Date	Ref No	Payee	Account	Amount
01/07/2019	1702817	Horspool	Printing, Postage & Stationery	49.00
01/07/2019	1693635	Josh Douglas	Kitchen Upgrade	1,132.56
06/07/2019	1522491	Nathan Foster	IRB	297.75
06/07/2019	1632282	IGA Kiama Downs	Hall Expenses	265.40
08/07/2019	1671423	Surf Life Saving	Competition Entry Fees	1,100.00
16/07/2019	1749961	Josh Douglas	Bar Expenses	415.00
19/07/2019	1141347	Trophy & Embroidery Warehouse	Presentation Night	1,241.80
24/07/2019	1643843	All Things Party	Presentation Night	99.75
24/07/2019	9215358	Telstra	Telephone & internet expenses	79.99
24/07/2019	8332746	Kiama Council	Hall Expenses	54.80
24/07/2019	2877954	Kiama Council	Hall Expenses	51.50
24/07/2019	1383157	Boc Ltd	First Aid	663.00
24/07/2019	2460119	RMS	Vehicle Registration	67.00
24/07/2019	1575220	Cool Blue Air Conditioning	Hall Expenses	110.00
24/07/2019	1607192	Waldie & Co	Accounting Fees	1,100.00
24/07/2019	1355050	Golden Roast	Presentation Night	2,303.00
26/07/2019	1360699	Cool Blue Air Conditioning	Hall Expenses	222.20
26/07/2019	1376224	Horspool	Online Accounting Software	221.90
26/07/2019	1342061	Nathan Foster	Petrol	263.41
26/07/2019	1859159	Trophy & Embroidery Warehouse	Presentation Night	33.00
29/07/2019	1919447	Lifts for Life	Hall Expenses	396.00
29/07/2019	1942029	Sunset Motor & Marine	Repairs and maintenance	818.00
29/07/2019	1861688	More On The Floor	Grants - CBP	7,600.00
29/07/2019	1967829	Josh Douglas	Bar Expenses	108.53
06/08/2019	1146808	IGA Kiama Downs	Hall Expenses	224.44
06/08/2019	1872207	Josh Douglas	Bar Expenses	4,235.15
06/08/2019	1145335	G Shaw Painting	Grants - CBP	7,568.00
06/08/2019	1009715	Surf Life Saving	Competition Entry Fees	269.50
				30,990.68

Mail out

To	Content
Hall Hirer	Invoice for monthly hire

Mail In

From	Content
Westpac	Bank Statements

Attached – Profit & Loss – as at 16th August, 2019

Bank Balance as at 16/08/19 - \$9,514.31

Cashbook balance – as at 16/08/19 - \$8,971.30

(after expenses approved/unpresented cheques etc)

Report tabled by Treasurer for acceptance.

Report acceptance by;

And seconded by;

Date 18 / 8 / 19

Kiama Downs Surf Life Saving Club Inc

BUDGET VS. ACTUALS: BUDGET 2019-2020 - FY20 P&L

July 2019 - June 2020

	TOTAL	
	ACTUAL	BUDGET
Revenue		
Grants		
Grants - CBP	6,358.36	-20,200.00
Total Grants	6,358.36	-20,200.00
Patrol Service Agreement		1,000.00
Uniform Sales		10,000.00
Uniform Expenses		-7,000.00
Total Uniform Sales		3,000.00
Sponsorship		10,000.00
Membership Fees	345.00	10,520.00
Hall Hire	2,568.27	21,000.00
Hall Expenses	-974.60	-4,000.00
Total Hall Hire	1,593.67	17,000.00
Bar Income	3,340.36	42,000.00
Bar Expenses	-4,565.08	-22,000.00
Total Bar Income	-1,224.72	20,000.00
Donations & Fundraising		
Australia Day		1,000.00
Santa Photos		4,000.00
Triathlon		8,000.00
Donations		15,000.00
Total Donations & Fundraising		28,000.00
Total Revenue	A\$7,072.31	A\$69,320.00
GROSS PROFIT	A\$7,072.31	A\$69,320.00
Expenses		
Bank charges and fees	3.33	150.00
Square Expenses		150.00
Total Bank charges and fees	3.33	300.00
Freight		300.00
App & Website		600.00
Printing, Postage & Stationery	19.09	800.00
Vehicle Registration	67.00	900.00
Telephone & internet expenses	72.72	1,000.00
Accounting Fees	1,000.00	1,000.00
Online Accounting Software	50.90	360.00
Total Accounting Fees	1,050.90	1,360.00
Petrol	452.46	1,600.00
Affiliation Fees		2,000.00
Nippers		5,900.00
Equipment		
First Aid	663.00	2,000.00
Patrol	116.36	1,700.00
Patrol Lunches		1,500.00
Total Patrol	116.36	3,200.00
IRB	57.68	5,000.00

	TOTAL	
	ACTUAL	BUDGET
IRB repair		2,000.00
Total IRB	57.68	7,000.00
Total Equipment	837.04	12,200.00
Building Improvements		
Kitchen Upgrade	-61.72	2,000.00
Building Compliance		3,000.00
Member Bathrooms Upgrade		5,000.00
PA System		6,300.00
Total Building Improvements	-61.72	16,300.00
Insurance		18,000.00
Member Benefits		
Halloween		500.00
Cocktail Party		800.00
Christmas Party		1,000.00
End Of Season		1,000.00
Cadets		2,000.00
Start of Season		3,000.00
Presentation Night	3,343.23	6,000.00
Competition Entry Fees	1,245.00	12,000.00
Total Member Benefits	4,588.23	26,300.00
New Equipment		
Outside seating		1,000.00
Trailer Refit		6,000.00
ATV		20,000.00
Total New Equipment		27,000.00
Total Expenses	A\$7,029.05	A\$114,560.00
NET OPERATING INCOME	A\$43.26	A\$ -45,240.00
NET INCOME	A\$43.26	A\$ -45,240.00

Kiama Downs Surf Life Saving Club Inc

PROFIT AND LOSS

1 July - 16 August, 2019

	TOTAL
Income	
Bar Income	3,340.36
Bar Expenses	-4,565.08
Total Bar Income	-1,224.72
Grants	
Grants - CBP	6,358.36
Grants - Patrol Uniform	700.00
Trailer Refit	6,000.00
Total Grants	13,058.36
Hall Hire	2,568.27
Hall Expenses	-974.60
Total Hall Hire	1,593.67
Membership Fees	345.00
Total Income	A\$13,772.31
GROSS PROFIT	A\$13,772.31
Expenses	
Accounting Fees	1,000.00
Online Accounting Software	50.90
Total Accounting Fees	1,050.90
Bank charges and fees	3.33
Building Improvements	
Kitchen Upgrade	-61.72
Total Building Improvements	-61.72
Equipment	
First Aid	663.00
IRB	57.68
Patrol	116.36
Total Equipment	837.04
Member Benefits	
Competition Entry Fees	1,245.00
Presentation Night	3,343.23
Total Member Benefits	4,588.23
Petrol	452.46
Printing, Postage & Stationery	19.09
Repairs and maintenance	803.55
Telephone & internet expenses	72.72
Vehicle Registration	67.00
Total Expenses	A\$7,832.60
NET EARNINGS	A\$5,939.71