



Kiama Downs SLSC December Meeting Minutes

Start: 6:37

End: 8:42pm

Attending: Josh, Tamara, Amanda, Holly, Scott, Skip, Jan, Trina, Max, Martine

President:

- Up and coming events: Christmas party this Saturday. Dinner to be held around 7:30pm. Holly to pass on RSVP's to Jan. Scotty to look after lollies. Jan booked jumping castle and food. Josh to sort out bar staff for the night.
- Bronze course to be assessed on Sunday.
- Santa photos to be held on Sunday – last one for the year. Club to thank Kasia for her hard work with a gift card for 10%.
- Need to thank John for the Christmas Tree - Tamara
- IGA Cheque given to Jan
- 6th Jan development carnival – Dana added to calendar and receiving entries already.
- Branch 20th Jan – same set up as development carnival. Branch trailer to come in the next few weeks.
- Sippers dates: 17th and 31st December, 14th and 28th Jan.
- Recycling – bottles and cans from functions recycled using the bottles scheme. Jan to investigate.
- Proficiency update – needs to be completed by 31st December. Josh to look into patrol list.
- Skip clarified the process for authorisation of expenses. For unbudgeted expenses, item to be discussed and approved (with approximate cost) by committee prior to expense being incurred. After expenses incurred, expense claim form to be tabled at committee meeting, authorised by two executive and then treasurer to reimburse member. Financial statement (including expenses) to be tabled at monthly meeting and kept with monthly club minutes on website.
- Plastic windows are ready to be installed on patrol shelter
- Patrol captains to check Oxy and document every patrol
- Scotty to get trailer converted to nippers trailer. Scotty to investigate company to do this.
- Tamara to send out thank you letters for Sydney Water donations.
- Trina has been nominated for Life Membership. The nomination was actually made (and supported to be put forward by the committee) at the November meeting, but not captured as part of the minutes distributed as the committee was unable to confirm if Trina was aware of her nomination (she is on the distribution list for minutes). Email sent to Executive

and Nominators to explain this. A special meeting to be advertised and held in February (5th Feb) to vote on Life Membership for Trina.

- Meeting to be held 1st Jan (New Years Day).

Treasurer:

- Review treasures report
- Santa photos - \$850 from pre-payment, cash payments to be added to next month.
- Jan wished to pass on her compliments to everyone running the Santa Photos.
- Grants – Beach Safety Grant, invoice to be sent in Jan for \$10K
- \$10K Safety Grant, \$7K to be returned if work is not completed by 31st December. Josh to speak to Holzy.
- Applied for \$52K grant to fix lighting and complete training room. Will possibly need DA to complete work. Jan waiting to hear in the next few weeks.
- To advertise on social media, club app and website

JAC:

- Nippers Nov-Dec board training held every Thursday, 30+ every week, more and more water safety joining.
- 25th Nov was the 3rd Round of Sydney Water, podium finishes for a number of kids, along with many finals. KD stepped up for extra duties, when other clubs didn't show up – Scotty wants to thank all parent helpers.
- 26th Nov, Rd1 Club champs.
- 2nd Dec final round Sydney water, No water events held. Miller Siasat U9 Boys 1st Beach, Misha Boniface U12 Girls 1st beach
- 3rd Dec, Club champs cancelled due to bad surf. Held at the river. Parents very thankful. Parents very helpful on the day. Trailer worked well, holding over 25 boards. \$162 raised through BBQ.
- Josh to organise bread to be donated for BBQ's.
- Junior committee meeting held Sunday 3rd Dec – will be held every 3-4 weeks. New position added “Nippers Surf Events Coordinator (NESC)” – Naida suggested for this new role. Scott to send updated PD.
- Scott looking to add new nippers activities as we are busier than previous years, to keep kids involved in between main activities – eg tug-of-war, education tent (patrol shelter).
- BBQ to be held once a week – a roster to be set for cooking.
- OLP (Ocean Launch Pad) risk assessment completed by Scott. Found hole in the material, and will be fixed this week.
- A number of nipper boards need to be fixed. Scott to take them down to Gerringong to fix them.

Club Captain:

- Patrols going well, new members joining
- Triathlons going well. One held down in Canberra which Josh attended. Callala next weekend, need some people for boards water safety. Tamara to post on FB page for helpers Saturday and Sunday.

- Golf Day cheque received for \$3278 – Tamara to send a thank you to Glenn Shephard and Chris Moore.
- Australia Day 2018, Minamurra Rotary not doing breakfast, now our club will be running it. Ambassador to attend our breakfast next year around 9am. Colour run and OLP to be new additions. Will need club members to help run the BBQ and other events at the club. Josh to send out spreadsheet for people to nominate their preferred jobs on the day. Josh has organised plates and utensils, milk, bread and Woolworths voucher. Will need price list.
 - 7am – Beach open / BBQ starts
 - 7.30 – Sand modelling and treasure hunt
 - 8am – jumping castle, Weetbix eating comp
 - 8.30 – Sand modelling and treasure hunt winners
 - 9am – Flag raising, Skip / Ambassador, Kiama Council, Gareth Ward
 - 9.30 – Basketball, thong throwing, brickies relay
 - 12pm – Colour Run/Ocean Launch Pad (OLP) in flagged area (conditions dependent)
- Skip to speak to Branch and get further details on Colour Run.
- If anyone has any ideas/people to approach to get some vouchers for Aus Day.

Registrar:

- 212 juniors
- 395 overall members
- 64% retention in active
- online renewal – members
- Proficiency to be completed by 31st December

Secretary:

- Mail received, flyers to be posted in the club.

Uniforms:

- Encouraging all members to purchase online.
- Jan has asked Dawn to set up online shop for all uniform items.
- Online purchase program will hold swimwear orders in a database if current stock is unavailable.

First Aid

- Everything going well for first aid. Max to tidy up the first aid room this Sunday.

Training

- Requests for beach management course
- Bronze course offered ARTC course
- SRC course not to be assessed until end of Jan.
- A number of parents keen to complete IRB driver and crew course – Scott to get a list of name.
- 26 in current Bronze squad, looking at completing assessment this Sunday. Looking to do IRB crew course once they have completed Bronze.

- E-Learning going well, need to complete prior to assessment.
- A number of people asking about jet-ski course, and what the criteria to complete it is. Qualifications: first aid, patrol captain, boat license,
- Trina will run a first-aid course if enough people are interested.

Radio

- Trina ran radio course recently. Jan speaking to current radio officers. New monitor for camera connected and up and running.
- Another book shelf to be added for all SOP's to be held and folder.

General Business

- SRC kids need to be aware that they can only wear orange rash-vests when participating in water safety. Skip has spoken with relevant age managers. Scott to have another talk with all water-safety personnel.